

*Dear Prospective Host,*

*Thank you so much for your interest in joining our preferred housing list. Please take a few moments to provide some basic information and let us know what you might be able to offer.*

**YOUR CONTACT INFORMATION**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year-Round Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HOSTING DATES**

*STAFF HOSTING*

\_\_\_\_\_ Sept. 8 – Oct 18th (Management Level Staff) You Receive: 3 Founders Passes per room

\_\_\_\_\_ Sept. 26– Oct 15th (Box Office Managers) You Receive: 2 Founders Passes per room

\_\_\_\_\_ Oct. 6 – Oct. 14th (Venue Managers) You Receive: 1 Founders Pass per room

*FILMMAKER HOSTING*

\_\_\_\_\_ 3 Days You Receive: 2 Tickets to Opening AND Closing Night Films & Sunday

 Centerpiece Film

\_\_\_\_\_ 2 Days You Receive: 2 Tickets to Opening OR Closing Night Film & Sunday Centerpiece

 Film

**LODGING DETAILS**

Address of Hamptons Home \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Rooms Offering \_\_\_\_\_ (Note: Staff members can share rooms.) Number of Beds \_\_\_\_\_\_

*Bathroom(s): Please note bathroom must be private for filmmakers or staff members.*

Will the home be occupied at the time? \_\_\_\_\_

Are you able/willing to provide staff member/filmmaker transportation? \_\_\_\_\_\_\_

Restrictions / Special Requests:

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*Please submit this completed form to HIFF via email (*admin@hamptonsfilmfest.org*), fax (631) 324-1558, or postal mail (47 Newtown Lane, East Hampton, NY 11937). Thank you very much!*

**47 Newtown Lane, East Hampton, NY 11937 / Phone: (631) 324-4600 / Fax: (631) 324-1558** www.hamptonsfilmfest.org